



THE MAHARAJA SAYAJIRAO UNIVERSITY OF BARODA

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CIRCULAR

IMPORTANT

EX/3427

Day & Date: Saturday, February 16, 2013

To,
Deans of Faculties,
Principals of Colleges,
The M. S. University of Baroda

Subject: **General Guidelines for Implementation of CBCS.**

Reference: Syndicate Resolution Number 19 dated 29/10/2012.

The Syndicate of the M. S. University of Baroda vide its resolution under reference approved the recommendations of a 'CBCS Steering Committee' constituted by Hon'ble Vice-Chancellor for initialisation and implementation of Semester pattern and Choice Based Credit System. The committee recommended about various important issues pertaining to implementation of CBCS with effect from enterents for the Academic Year 2012-2013 as follows:

- As per consensus arrived upon during the meeting on Wednesday, the 30th day of November 2011, it is resolved to have the courses of 144 credits to confer Honours Degree and to have the courses of 120 credits to confer General Degree. Consequent actions shall be taken by the Deans of the Faculties at the ensuing meetings of their Faculties.
- Various faculties/colleges shall decide about conduct and modus operandi of Internal Assessment (IA) of Mid-semester (MS) examination(s) at faculty/college level.
- The End-semester (ES) examinations/Year-end Examinations shall be the University Assessment (UA) and shall be conducted as per prevailing university rules.
- The weightage of Mid-semester (MS) for semester pattern/Internal Examination for yearly pattern and End-semester (ES) for semester pattern/Year-end Examination for yearly pattern shall be 30% and 70% respectively for all academic programs across the university.

- Passing shall be decided on the combined result of a Course/Paper i.e. on the combined result of Mid-semester (MS) and End-semester (ES) examination OR Internal Examination and Year-end examination, in the respective Course/Paper, as the case may be.
- The examinations of Odd Semester(s) and Even Semester(s) will take place simultaneously, the examination(s) of lower semester(s) shall however be prior to respective even semester(s).
- **Consideration and carrying forward the Marks of Internal Assessment:**
Pursuant to implementation of Software Framework, now it is possible to store the marks of Internal Assessment of a candidate. Therefore, the marks of Internal Assessment shall be preserved and shall be added to the marks of University assessment for all the subsequent examination(s) of a candidate in their respective course(s)/paper(s) until they successfully complete the respective courses(s)/paper(s).

Further, unlike yearly system, it would not be possible to conduct TWO Mid-semester examinations, therefore, only ONE mid-semester examination shall be held, marks/grades of which shall be added in the End-semester examination for making up the total of 100%.

In the event of a candidate remaining Absent at either examination, Mid-semester (Internal assessment) or End-semester (University assessment), following are the probable combinations and courses of actions:

Serial Number	Internal Assessment	University Assessment	Final Result	Remarks
1.	x	y	$x + y$	---
2.	AB	y	y	<ul style="list-style-type: none"> • The candidate(s) be given an additional chance of IA where complete syllabus of that course/paper is mandatory. • If a candidate fails to appear in the additional examination, "ZERO" Marks shall be considered for all future consideration for that Course/Paper.
3.	x	AB	x	<ul style="list-style-type: none"> • The candidate's performance for University Assessment shall be added with Internal Assessment on the appearance of respective candidate at Year-end/Semester-end University Examination.
4.	AB	AB	AB	---

- **Correction and Gracing of Result:**

The following modus operandi is resolved to be evolved for giving effect of the correction and grace in the result at the individual Course/Paper level, by the Chairman of the Course/Paper.

For Marking scheme/Indirect grading scheme:

- (i) If overall result of all the candidates in a Course/Paper is less than 50%, a correction by 5% of the total marks in that Course/Paper be applied to all the candidates, keeping the ceiling of 100% of marks i.e. Maximum obtainable marks in corresponding Course/Paper.*

- (ii) If overall result of all the candidates in such Course/Paper remains below 50% even after applying correction as stated above, gracing of maximum 5% of the total marks in that Course/Paper be applied to the individual candidates to bring their result up to the minimum passing level.*

- (iii) If overall result of all the candidates in any Course/Paper is more than 50%, however, some students are failing/dropped just by 5% of total marks in that Course/Paper, such performance, on discretion of Chairman, may be graced up by maximum 5% of total maximum marks of the respective course/paper to bring such candidate(s) up to the minimum passing level.*

For Direct grading scheme:

- (i) If overall result of all the candidates in a Course/Paper is less than 50%, a correction by grade point amounting 0.05 in that Course/Paper be applied to all the candidates, keeping the ceiling of 10 i.e. Maximum obtainable grade point in corresponding Course/Paper.*

- (ii) If overall result of all the candidates in such Course/Paper remains below 50% even after applying correction as stated above, gracing by grade point amounting maximum 0.05 in that Course/Paper be applied to the candidates to bring their result up to passing level in corresponding Course/Paper.*

- (iii) If overall result of all the candidates in any Course/Paper is more than 50%, however, some students are failing/dropped just by grade point*

amounting 0.05 in that Course/Paper, such performance, on discretion of Chairman, may be graced up by grade point amounting up to Maximum 0.05 to bring such candidate(s) up to the passing level in corresponding Course/Paper.

These modalities shall however be automated and are carried out at the Chairman's level while preparing the result of that Course/Paper, with the proper reporting about correction/gracing/upgrading of the result. Further, the corrections and/or gracing shall be included in the University assessment within the maximum permissible marks or grades as the case may be. i.e. if a candidate is securing 100% of marks in the University Assessment (UA), in such cases, the benefit of correction and/or gracing shall not be applied.

- **Award of Class OR Description for declaration of result:**

The result under various schemes shall be declared as follows:

For Marking Scheme:

ODD Semesters: "PASS, FAIL, ABSENT"

EVEN Semesters: "DISTINCTION, FIRST, SECOND, PASS, ATKT, FAIL, ABSENT"

However, the candidate shall be awarded the class as "DISTINCTION, FIRST or SECOND"; only on *Successful Completion* of all the Courses/Papers of just preceding lower examination of Odd Semester/Previous Year (as the case may be).

For Indirect/Direct Grading:

The status of the students with respect of Current Semester as well as consolidated performance of Previous Semester(s) shall be represented in the Statement of Grade (SoG) as "COMPLETE" or "INCOMPLETE", as applicable.

ODD Semesters: "COMPLETE, INCOMPLETE, ABSENT"

EVEN Semesters: "COMPLETE, INCOMPLETE, ABSENT"

"Outstanding, Excellent, Very Good, Good, Fair, Average, Dropped"

- The scheme of Upward movement/Promotion to higher semester(s) and time for completion of the programme shall be as per O.282-D.

- In order to expedite the result declaration, the consolidated results submitted by the Chairman/Examiner of respective course/paper shall be opened and the result entry shall be done by the computer center located at the university office immediately.

- **Time for Completion of Programme:**

A candidate shall deem to remain a student only as per following criteria:

$$\text{Duration of Studentship} = \begin{cases} n + 2, & \text{for } n \leq 2 \\ 2n, & \text{for } n > 2 \end{cases}$$

Where n interprets duration of the programme (in years) of admission.

Notwithstanding anything above, after expiry of the maximum period as stipulated above under duration of studentship, the respective candidate shall cease to be the student of respective programme.

In extra ordinary circumstances, the Vice-chancellor may constitute the committee for scrutinizing the cases of candidate(s) who have successfully completed at least 60% of courses/papers. On the recommendation of a committee, the Vice-chancellor may accord eligibility to such candidate(s) by ONE YEAR and permit a candidate for TWO ADDITIONAL CONSECUTIVE CHANCES for appearing in the examination in order to be eligible for the award of degree/diploma.

Deans of the faculties/Principals of the colleges and Heads of the institutions are hereby requested to bring the contents of this addition to the notice of all candidates and all concerned employees.

The content of the present circular would be effective with effect from the Academic Year 2012-2013.

Sd/-
Deputy Registrar (Examinations)
For Registrar (OSD)

Copy to,

1. PS to VC / OSD (R)
2. All Sections of the University Office – For information, record and implementation.
3. Hon. Director, Computer Centre – With a request to upload the same on University Website.
4. Concerned Official at Exam Section – Along with OP's