



THE MAHARAJA SAYAJIRAO UNIVERSITY OF BARODA

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NOTIFICATION

IMPORTANT

EX/3429

Day & Date: Saturday, February 16, 2013

To,
Deans of Faculties,
Principals of Colleges,
The M. S. University of Baroda

Subject: Introduction of O.195-H – Ordinance for Inspection of Answer-books.

Reference: Syndicate Resolution Number 19 dated 29/10/2012.

The Syndicate vide SR Number 19 dated 29/10/2012 resolved to introduce the Ordinance O.195-H facilitating candidates for “Inspection of Answer-books”.

You are therefore requested to arrange to notify the introduction of new ordinance and disseminate the same among all concerned and take further necessary actions so as to implement the O.195-H with effect from the examination of Second Half 2012.

- **O.195-H: Inspection of Answer-books**

In order to have transparency and openness, it is resolved to place the answer-books for ‘Inspection’ centrally at the University for University Assessment only. The candidates desiring to inspect his/her own answer-book(s) for one or all course(s)/paper(s) shall have to apply to the Examination section along with the payment of ₹1000/- per course/paper. Upon receipt of these applications, the Examination section will arrange for ‘Inspection of Answer-books’ centrally at the university office.

Faculty-wise schedule for ‘Inspection of Answer-books’ will then be conveyed to the applicants desiring the inspection. ‘Inspection of Answer-books’ shall be carried out in presence of Dean of the respective faculty/Principal of the college and the Chairman of concerned course(s)/paper(s) along with the team of sufficient number of examiners, if required.

Consequently, the following addition in O.195 is introduced:

Addition of O.195–H after O.195–G:

Ordinance O.195–H:

1. In case a candidate who has appeared for the University Examination is not satisfied with the assessment of his/her answer-book(s) in any course(s)/paper(s) he/she may apply for inspection for his/her answer-book(s) in the prescribed form of application to The Registrar, The M. S. University of Baroda.
2. No application for inspection of marks/grades obtained at the Internal Test/Practical, Viva-Voce, Thesis, Dissertation, Term-Work etc. shall be entertained by the University.
3. The application form for inspection will be available from the Examination Section, University Office on production of fee receipt of the concerned Examination. The completed form in all respect must be submitted to the Examination Section with deposit/fees of ₹1000/- per course/paper ***within Seven (07) working days after the date of DECLARATION OF THE RESULT of the concerned examination by the Examination Section of the University Office.***
4. In case of a subject consisting of **more than one course(s)/paper(s), a separate deposit/fees shall be paid for each course/paper** and only one application, for desired number of course(s)/paper(s), be made for the purpose.
5. The application for inspection will be accepted for one or all the course(s)/paper(s) at the concerned University examination.
6. The application for observation of answer-book(s) shall not be entertained and no correspondence in that respect will be made there upon by the University if;
 - (i) An application is received after the due date or not accompanied by the requisite deposit/fees,
 - (ii) An application without the endorsement from the Dean/Principal of the concerned faculty/college about the correctness of the application,
 - (iii) Incomplete application and other details required in the prescribed application form.

In such instance, the deposit/fees paid by the candidate shall be forfeited forthwith.

On receipt of the application of inspection of answer-books, the Examination section, in consultation with the Vice-Chancellor/Pro Vice-Chancellor will prepare and declare the schedule of inspection and the same shall be communicated to the applicants so as to enable them to inspect their answer-books in presence of their parent(s)/guardian(s). Respective Deans of the faculties/Principals of the colleges, along with the Chairman and required number of Examiner(s) of the concerned course/paper, shall remain present to facilitate the inspection.

However, no modification and/or change in the Original marks/grades shall be allowed during the inspection of answer-books. The Chairman concerned shall report the obvious discrepancy, if any, to the Vice-chancellor/Pro Vice-Chancellor through the concerned Dean of the faculty/Principal of the college. The report shall then be dealt as per the rules stipulated under O.195–F. In such case(s), the concerned applicants need not to apply for re-assessment separately as per O.195–F. In the event of change/modification in the marks/grades as a result of re-assessment (as per O.195–F), the full amount of the deposit/fee will be refunded to the candidate.

The introduction of present ordinance shall come into force **with effective from Second half Examinations of 2012.**

Sd/-
Deputy Registrar (EXAM/ACA)
For OSD (Registrar)

- Copy to,
1. PS to VC / OSD (R)
 2. All Sections of the University Office – For information, record and implementation.
 3. Hon. Director, Computer Centre – With a request to upload the same on University Website.
 4. Concerned Official at Exam Section – Along with OP's